

CITY OF HUGO
ATTACHMENT TO ORDINANCE NO. 2025-545
2026 FEES, RATES AND CHARGES

	FEES	ESCROW AND OTHER			
BUSINESS LICENSES:					
ALCOHOL RELATED:					
On/Off Sale Liquor License Application	\$	500.00			
3.2 Off-Sale	\$	100.00			
3.2 On-Sale	\$	150.00			
Club On-Sale	\$	200.00			
Intoxicating Off-Sale	\$	100.00			
Intoxicating On-Sale	\$	2,300.00			
Sunday On-Sale	\$	200.00			
Wine On-Sale	\$	200.00			
Temporary 3.2 or Intoxicating Liquor	\$	15.00	per day		
ALCOHOL LAW VIOLATIONS:					
Type of Violation		1st Violation	2nd Violation	3rd Violation	4th Violation
Sale of alcoholic beverage while license is under suspension		Revocation	N/A	N/A	N/A
Sale/purchase of alcoholic beverages to/by underage person	\$	300.00	\$ 750.00	\$ 1,000.00 *	Revocation
*and mandatory alcohol awareness class for all employees					
Sale of alcoholic beverages to obviously intoxicated person	\$	200.00	\$ 500.00	\$ 1,000.00	Revocation
After hours sale of alcoholic beverages	\$	300.00	\$ 750.00	\$ 1,500.00	Revocation
After hours display or consumption of alcoholic beverages	\$	200.00	\$ 500.00	\$ 1,000.00	Revocation
TOBACCO RELATED:					
Cigarette/Tobacco	\$	100.00			
TOBACCO LAW VIOLATIONS:					
Type of Violation		1st Violation	2nd Violation	3rd Violation	4th Violation
Prohibited sale and/or other illegal acts as defined by ordinance (or permit a person under the age of 21 years to use tobacco products on the licensed premises)	\$	300.00	\$ 600.00	\$1,000 and seven (7) day suspension	At City Council's discretion
CANNABIS RELATED:					
Cannabis Microbusiness	\$	-	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Mezzobusiness	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Cultivator	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Manufacturer	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Retailer	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Wholesaler	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Transporter	\$	250.00	Initial Registration Fee	\$ 500.00	Registration Renewal Fee
Cannabis Testing Facility	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
Cannabis Delivery Service	\$	250.00	Initial Registration Fee	\$ 500.00	Registration Renewal Fee
Cannabis Event Organizer	\$	375.00	Initial Registration Fee	N/A	Registration Renewal Fee
Lower-Potency Hemp Edible Manufacturer	\$	500.00	Initial Registration Fee	\$ 500.00	Registration Renewal Fee
Lower-Potency Hemp Edible Retailer	\$	125.00	Initial Registration Fee	\$ 125.00	Registration Renewal Fee
Medical Cannabis Combination Business	\$	500.00	Initial Registration Fee	\$ 1,000.00	Registration Renewal Fee
CANNABIS LAW VIOLATIONS:					
Type of Violation		1st Violation	2nd Violation	3rd Violation	4th Violation
Prohibited sale and/or other illegal acts as defined by ordinance or state law	\$	300.00	\$ 600.00	\$1,000 and seven (7) day suspension	At City Council's discretion
OTHER BUSINESSES:					
Auto Dismantling/Junk Yard	\$	200.00			
Mining	\$	275.00	\$ 5,000.00		
Peddlers Permit	\$	25.00			
Small Cell Permit					
- for up to 5 small wireless facility	\$	500.00	(installed on existing structures)		
- each additional small wireless facility under	\$	100.00	per facility (installed on existing structures)		
- a new wireless support structure	\$	1,000.00	per structure		
Utility Installation	\$	77.00			\$75.00 permit fee plus \$2.00 technology fee
Waste Hauler License Application	\$	540.00			
Waste Hauler	\$	165.00			
NON-BUSINESS LICENSES & PERMITS:					
Open Burning - Commercial	\$	50.00			
Open Burning - Residential	\$	25.00			
Special Event Permit	\$	75.00			
Special Event Sign Permit	\$	20.00			
Temporary Mobile Home/Sales Trailer	\$	110.00	\$ 2,500.00		
BUILDING PERMITS:					
<i>Schedule Adopted by LMC/AMM Bldg Permit Fee Working Group in 2004</i>					
VALUE RANGE					
\$1 - \$500	\$	27.00		\$25.00 permit fee plus \$2.00 technology fee	
\$501 - \$2,000	\$	27.00	for the first	\$25.00 permit fee plus \$2.00 technology fee	500.00
	\$	3.25	each additional		100.00
\$2,001 - \$25,000	\$	73.50	for the first		2,000.00
	\$	14.75	each additional		1,000.00
\$25,001 - \$50,000	\$	415.75	for the first		25,000.00
	\$	10.75	each additional		1,000.00
\$50,001 - \$100,000	\$	682.50	for the first		50,000.00
	\$	7.50	each additional		1,000.00
\$100,001 - \$500,000	\$	1,053.50	for the first		100,000.00
	\$	6.00	each additional		1,000.00
\$500,001 - \$1,000,000	\$	3,427.75	for the first		500,000.00
	\$	5.00	each additional		1,000.00
\$1,000,001 and up	\$	5,945.25	for the first		1,000,000.00
	\$	4.00	each additional		1,000.00

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FEES	ESCROW AND OTHER	
BUILDING PERMIT SURCHARGES:		
The following fees are found in Minnesota Statute 326B.148		
Fixed Fee Permit (includes building, plumbing, mechanical, utility and electrical permits): fee is the greater of .0005 of fee or \$1.00		
Permits Based on Value:		
(1) if valuation is \$1,000,000 or less	.0005 of value	
(2) if valuation is greater than \$1,000,000	\$ 500 + .0004 of value between \$1,000,000 and \$2,000,000	
(3) if valuation is greater than \$2,000,000	\$ 900 + .0003 of value between \$2,000,000 and \$3,000,000	
(4) if valuation is greater than \$3,000,000	\$1,200 + .0002 of value between \$3,000,000 and \$4,000,000	
(5) if valuation is greater than \$4,000,000	\$1,400 + .0001 of value between \$4,000,000 and \$5,000,000	
(6) if valuation is greater than \$5,000,000	\$1,500 + .00005 of value that exceeds \$5,000,000	
TECHNOLOGY FEE	\$ 2.00	per permit
BUILDING RELATED:		
Air Conditioning (central)	\$ 32.00	\$30.00 permit fee plus \$2.00 technology fee
Air-to-Air Heat Exchanger	\$ 32.00	\$30.00 permit fee plus \$2.00 technology fee
Building Moving	\$ 112.00	\$ 2,500.00 \$110.00 permit fee plus \$2.00 technology fee
City Inspection Fee (one hour minimum)	\$ 62.00	per hour \$60.00 per hour charge plus \$2.00 technology fee
Building Permit Refund Charge	20% of permit	
Driveway	\$ 57.00	\$55.00 permit fee plus \$2.00 technology fee plus \$2.00 technology fee
Electrical	set by contractor	fees are available at https://www.ci.hugo.mn.us/building_permits
Fireplace (zero-clearance)	\$ 32.00	\$30.00 permit fee plus \$2.00 technology fee
Gas Piping	\$ 32.00	\$30.00 permit fee plus \$2.00 technology fee
Mechanical	\$ 37.00	plus 1 hour minimum inspection fee \$35.00 permit fee plus \$2.00 technology fee
Plumbing (per fixture)	\$ 8.00	plus 1 hour minimum inspection fee
Plan Review Fee - Identical Plans	25% of building permit fee	plus \$2.00 technology fee
Plan Review Fee - Non-Identical Plans	65% of building permit fee	plus \$2.00 technology fee
DEMOLITION RELATED:		
Accessory Building	\$ 62.00	\$60.00 permit fee plus \$2.00 technology fee
Commercial or Residential Building	\$ 122.00	\$ 1,000.00 \$120.00 permit fee plus \$2.00 technology fee
DEVELOPMENT FEES:		
Escrow for Engineering & Legal		4% of cost of improvements
Letter of Credit or Cash Escrow		125% of cost of improvements
City Engineering Technician Inspections	\$ 93.00	per hour
Parkland Dedication:		
Commercial and Industrial	Exempt	
Residential	\$ 3,400.00	per unit
Pavement Maintenance (formerly sealcoating fee)	\$ 4.50	per lineal foot
Snowplowing	\$ 0.500	per lineal foot
Stormwater Trunk Fee	\$ 0.07	per square foot of net developable area
ENGINEERING FEES:		
RIGHT OF WAY (ROW) RELATED:		
Annual Registration	\$ 30.00	\$ 3,000.00
Excavation Permit (1-500LF)	\$ 50.00	
Excavation Permit (500LF+)	\$ 50.00	+ \$0.20/LF
Trenching Fee	\$ 0.40	/LF
Boring Fee	\$ 0.20	/LF
LOCAL GOVERNMENT UNIT (LGU) FEES:		
No-Loss Exemption Determination	\$ 350.00	\$ 1,000.00
Delineation Approval	\$ 500.00	\$ 1,000.00
Replacement Plan Application	\$ 700.00	\$ 2,500.00
Wetland Banking Application	\$ 1,600.00	\$ 5,000.00
Annual Wetland Mitigation Monitoring		\$ 2,500.00
All Other Wetland Services	\$ 200.00	5-year escrow (annually)
<i>LGU fees are in addition to planning & zoning fees (and escrows) identified below.</i>		
PLANNING & ZONING RELATED:		
CONDITIONAL/INTERIM USE RELATED:		
Conditional/Interim Use Permit Application	\$ 500.00	\$ 1,000.00
Conditional/Interim Use Permit Amendments	\$ 250.00	
Interim Use Permit Renewal	\$ 250.00	
COMPREHENSIVE PLAN RELATED:		
Comprehensive Plan Amendment	\$ 540.00	
PLANNED UNIT DEVELOPMENT RELATED:		
Planned Unit Development Application	\$800 + \$20 per lot	\$ 5,000.00
Planned Unit Development Amendment	\$ 325.00	\$ 2,500.00
PROPERTY LINE RELATED:		
Encroachment Agreements	\$ 120.00	
Property Line Adjustment Application	\$ 150.00	
REZONING RELATED:		
Rezoning Application (less than 5 acres)	\$ 540.00	\$ 1,000.00
Rezoning Application (more than 5 acres)	\$ 1,080.00	\$ 1,000.00
Rezoning to Long-Term Agricultural	\$ 135.00	
SITE PLAN RELATED:		
Commercial or Industrial Site Plan	\$ 350.00	\$ 5,000.00
Farm Site Plan	\$ 32.00	
Sketch Plan Review	\$ 110.00	\$30.00 permit fee plus \$2.00 technology fee
STREET & ROADWAY RELATED:		
Street and Easement Vacation	\$ 110.00	\$ 1,000.00
SUBDIVISION RELATED: Payable with Preliminary AND Final Plat Applications		
Minor Subdivision - Rural (3 lots or less)	\$ 220.00	\$ 1,000.00
Minor Subdivision - Urban (3 lots or less)	\$ 220.00	\$ 2,000.00
Subdivision - 4 to 15 lots	\$ 540.00	\$ 5,000.00
Subdivision - 16 to 30 lots	\$ 700.00	\$ 10,000.00
Subdivision - 31 to 100 lots	\$25 per lot	\$ 20,000.00
Subdivision - Over 100 Lots	\$25 per lot	\$ 30,000.00
VARIANCE RELATED:		
Variance to Zoning Ordinance	\$ 200.00	
Minor Deviations to Zoning Ordinance	\$ 200.00	
PUBLICATIONS:		
Audit/Comprehensive Plan	\$ 55.00	
Municipal Code	\$ 125.00	
Zoning Map	\$ 7.00	
Zoning Ordinance	\$ 65.00	
Other Publications	Cost + 10%	
DVD Recordings	\$ 10.00	Official Newspaper Exempt

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PUBLIC WORKS RELATED:	
Grass/Weed Mowing (with zero-turn mower only)	\$ 135.00 first half hour (minimum charge)
Grass/Weed Mowing (with zero-turn mower only)	\$ 135.00 each additional hour or fraction thereof
Maintenance Worker (no equipment)	\$ 85.00 per hour
Maintenance Worker w/pickup truck	\$ 135.00 per hour
All Other Equipment w/operator	\$ 210.00 per hour
ROADWAY RECONSTRUCTION/REHAB:	
Single-Family Residential/Duplex Rates:	
Complete Reconstruction	\$ 5,200.00 per unit
Partial Reconstruction	\$ 4,100.00 per unit
Roadway Reclamation/Overlay	\$ 3,400.00 per unit
Urban Roadway Overlay	\$ 2,100.00 per unit
Rural Roadway Overlay	\$ 1,800.00 per unit
UTILITY RELATED:	
Water Utility Permit	\$ 32.00 \$30.00 permit fee plus \$2.00 technology fee
Water Infrastructure Fee (in lieu of assessment)	\$ 3,100.00 per SAC unit as determined by MCES
Sewer Utility Permit	\$ 32.00 \$30.00 permit fee plus \$2.00 technology fee
Sewer Infrastructure Fee (in lieu of assessment)	\$ 3,100.00 per SAC unit as determined by MCES
City Sewer Availability Charges (SAC):	
- Sewer Infrastructure Trunk Fee	\$ 1,632.00 per SAC unit as determined by MCES
- Sewer Infrastructure Connection Fee	\$ 588.00 per SAC unit as determined by MCES
- Total SAC Fee	\$ 2,220.00
City Water Availability Charges (WAC):	
- Water Infrastructure Trunk Fee	\$ 1,960.00 per SAC unit as determined by MCES
- Water Infrastructure Connection Fee	\$ 680.00 per SAC unit as determined by MCES
- Total WAC Fee	\$ 2,640.00
Water Meter Rental - Standard Residential 3/4"	\$ 477.00 plus sales tax of \$39.79; \$475.00 meter plus \$2.00 technology fee
Water Meter Rental - Commercial - 1" Meter	\$ 645.00 plus sales tax of \$53.86; \$643.00 meter plus \$2.00 technology fee
Water Meter Rental - Commercial - 1 & 1/2" Meter	\$ 1,235.00 plus sales tax of \$103.27; \$1,233.00 meter plus \$2.00 technology fee
Water Meter Rental - Commercial - 2" Meter	\$ 1,531.00 plus sales tax of \$128.06; \$1,529.00 meter plus \$2.00 technology fee
Water Meter Rental - Commercial - Larger than 2"	Cost + 10% Not a stocked item Call for availability and pricing plus sales tax and \$2.00 technology fee
Water Meter Rental - Irrigation - 1" Meter	\$ 676.00 + 1 WAC Fee \$2,640 plus sales tax of \$56.46; \$674.00 meter plus \$2.00 technology fee
Water Meter Rental - Irrigation - 1 & 1/2" Meter	\$ 1,266.00 + 2 WAC Fees \$5,280 plus sales tax of \$105.86; \$1,264.00 meter plus \$2.00 technology fee
Water Meter Rental - Irrigation - 2" Meter	\$ 1,562.00 + 2 WAC Fees \$5,280 plus sales tax of \$130.65; \$1,560.00 meter plus \$2.00 technology fee
Water Meter Rental - Irrigation - Larger than 2"	Cost + 10% + WAC Fees as determined by City Engineer plus sales tax and \$2.00 technology fee
Water Meter Testing	\$ 85.00 Refundable if meter is faulty
Water Meter No-Access Penalty	\$ 250.00 per quarter
Hydrant Water (per 3,000 gallon truck load)	\$ 30.00 Trucks over 3,000 gallons call for pricing
Hydrant Meter Rental - Deposit	\$ 1,500.00 refundable deposit
Hydrant Meter Rental - Use Charges	\$ 20.00 per day rental fee + actual usage calculated at the per thousand gallons irrigation rate reflected on the current Utility Rate Schedule
Water Shut-Off Cap (Curb Stop)	\$ 32.00 plus sales tax of \$2.52; \$30.00 part plus \$2.00 technology fee
Water Shut-Off Cap Repair Lid (Curb Stop)	\$ 67.00 plus sales tax of \$5.45; \$65.00 part plus \$2.00 technology fee
Driveway Curb Stop Cover (A1-AY McDonald)	\$ 202.00 plus sales tax of \$16.75; \$200.00 part plus \$2.00 technology fee
Gate Valve Cap	\$ 32.00 plus sales tax of \$2.52; \$30.00 part plus \$2.00 technology fee
Standard Radio	\$ 222.00 replacement plus sales tax of \$18.43; \$220.00 part plus \$2.00 technology fee
Dual Port Radio	\$ 283.00 replacement plus sales tax of \$23.54; \$281.00 part plus \$2.00 technology fee
RENTALS:	
Room Rental (City Hall, Rice Lake Centre, Haniff Shelter & Lions Park Pavilion):	
NON-PROFIT RATE:	
Rice Lake Centre (RLC)	\$ - Free
Oneka Room, Haniff Gathering Room	\$ 20.00 for up to 4 hours
RESIDENT RATE:	
Oneka Room, RLC, Haniff Gathering Room	\$ 100.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Oneka Room, RLC, Haniff Gathering Room	\$ 150.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room	\$ 200.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room	\$ 400.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room w/ Servery	\$ 250.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room w/ Servery	\$ 450.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Entire Building	\$ 300.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Entire Building	\$ 600.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Conference Room	\$ 20.00 for 2 hours
Pedersen Pavilion Picnic Shelter	\$ 100.00 for 2 hours
NON-RESIDENT RATE:	
Oneka Room, RLC, Haniff Gathering Room	\$ 200.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Oneka Room, RLC, Haniff Gathering Room	\$ 300.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room	\$ 400.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room	\$ 800.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room w/ Servery	\$ 450.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Gathering Room w/ Servery	\$ 850.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Entire Building	\$ 500.00 per rental up to 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Entire Building	\$ 1,100.00 per rental more than 4 hours \$500.00 Alcohol Damage Deposit
Pedersen Pavilion Conference Room	\$ 20.00 for 2 hours
Pedersen Pavilion Picnic Shelter	\$ 200.00 for 2 hours
Soccer Field Rental:	
Permit for Youth Organizations (full-sized field)	\$ 3,250.00 per season
Permit for Youth Organizations (U11/U12 or other)	\$ 2,750.00 per season
Youth Tournament Fee	\$ 40.00 per game
Permit for Adult or Other Organizations	\$ 75.00 per hour
Baseball Field Rental:	
Permit for Youth Organizations	\$ 10.00 per day
Permit for Other Organizations	\$ 30.00 per day

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	FEES	ESCROW AND OTHER
MISCELLANEOUS CHARGES:		
Assessment Search	\$ 30.00	
Conduit Bond Financing	1/2 of 1 %	of bond principal (may be negotiated based on size and purpose)
Copies:		
Public Data Requests (100 copies and under)	\$ 0.250	per copy
Public Data Requests (over 100 copies)	\$ 0.300	per copy over 100
All Other	\$ 0.300	per copy
Document Certification	\$ 20.00	
Document Recording	\$ 80.00	
Property Ownership Search	\$ 55.00	
Records Search	\$ 60.00	per hour
Service Charge for Returned Checks	\$ 30.00	
Service Charge for Disputed Credit Card Transactions	\$ 30.00	
Special Meetings:		
City Council	\$ 1,030.00	
Planning Commission	\$ 515.00	