



August 18, 2023

Re: 2024 Street Improvement Project  
City of Hugo, MN  
WSB Project No. 023540-000

Dear Resident/Property Owner:

Included in the City's overall 5-year Capital Improvement Plan (CIP) is the 5-year roadway CIP. This CIP provides a schedule for the various roadway improvements to be considered that are necessary to maintain the City streets in an effective and efficient manner. Next year's project is identified as the 2024 Street Improvement Project and includes 125<sup>th</sup> Street (from Goodview Avenue to County Road 7), Heather Avenue North and Upper Heather Avenue North as shown in the enclosed project location map. The Hugo City Council authorized the preparation of a feasibility study at their July 10, 2023, City Council meeting. A survey crew and soil boring crew will be on site to gather preliminary information needed to complete the feasibility study.

Staff typically holds multiple public informational meetings prior to a public hearing, where the City Council determines whether to move forward with a project. The first informational meeting is to inform residents of the project components, public improvement process and provide an opportunity for residents to share concerns that they would like addressed in the feasibility study. A second meeting will be scheduled to share the results of the feasibility study and answer any questions you may have. Following these informational meetings, there will be a public hearing at a Hugo City Council meeting where property owners can comment on the proposed project to the City Council. The initial informational meeting is anticipated to be scheduled this fall. Once the meeting is scheduled, a notification will be mailed to residents indicating the date, time, and format/location of the meeting.

Please contact me at 612.360.1278 or [merichson@wsbeng.com](mailto:merichson@wsbeng.com) if you have any questions or concerns.

Sincerely,

Mark Erichson, PE  
City Engineer

cc: Scott Anderson, Director of Public Works  
Liz Finnegan, Senior Engineering Technician  
Bryan Bear, City Administrator