

Minutes for the Planning Commission Meeting of Thursday, March 27, 2025

Chair Kleissler called the meeting to order at 7:00 pm.

PRESENT: Address, Derr, Granger, Kelly, Klein, Kleissler, Petty

ABSENT: None

STAFF: Rachel Juba, Community Development Director
Max Gort, Associate Planner

Pledge of Allegiance.

Approval of Minutes for the Planning Commission Meeting of March 13, 2025

Commissioner Klein made a motion, seconded by Commissioner Petty, to approve the minutes for the Planning Commission meeting of March 13, 2025.

AYE: Address, Derr, Kelly, Klein, Petty

NAY: None.

ABSTAIN: Granger, Kleissler

Motion carried.

Public Hearing: Ordinance Amendment – On-Street Parking

Associate Planner Gort presented background on the proposed amendments to the parking ordinance. The current ordinance allows for vehicles and trailers to be parked on city streets up to 72 hours, with the intent to prevent long-term storage of vehicles and trailers on the street. The City has received complaints detailing trailers being stored on city streets long-term, and due to the current ordinance language not being explicit in its intent, the City has had some difficulty enforcing this intent. During the code enforcement process, owners of trailers would move the equipment some small distance along their street, effectively storing it on the street long-term. Long-term storage of trailers on public streets creates disruptions to maintenance operations such as street sweeping, and can cause damage to the streets in some cases. The proposed amendments to the ordinance would prohibit the parking of trailers on public streets, except while being loaded or unloaded for a cumulative period not to exceed 24 hours during any seven-day period. Additionally, any trailer moved a distance of three-tenths of a mile or less during the seven-day period will be considered to have remained parked. Staff recommended that the Planning Commission hold a Public Hearing and take all comments, and that the Planning Commission recommend approval of the proposed ordinance revisions to the City Council.

Commissioner Petty asked how the three-tenths of a mile distance would be measured. Gort said that a measurement detail had not been determined, and Community Development Director Juba said that

if the Planning Commission would like to have it clarified, that staff can work with the City Attorney to draft the language. Commissioner Klein said he thought that would make sense.

Chair Kleissler asked how the new ordinance would be enforced. Gort explained that the City currently responds to complaints for vehicles and trailers being stored on the street by performing an inspection, and then returning to the location over the course of the next 72 hours to determine whether the vehicle or trailer has moved from its location. Under the new ordinance, trailers would need to be moved from their parked location within 24 hours.

Commissioner Klein asked what the penalty for violations of the parking ordinance is. Gort said that the parking ordinance has a subsection stating that two violations of the *Prohibited Parking* section within a 30-day period would constitute a petty misdemeanor, and that the equipment may be towed.

Chair Kleissler opened the Public Hearing at 7:12 PM

No one spoke.

Chair Kleissler closed the Public Hearing at 7:12 PM

Chair Kleissler asked how residents would be notified of the parking rules changing. Juba stated that new ordinances are published in the newspaper and published on the City website.

Commissioner Klein made a motion, seconded by Commissioner Petty, to recommend approval of the revisions to the parking ordinance, with the recommendation that language be added to clarify how three tenths of a mile would be measured.

All ayes.
Motion carried.

New Business

None.

Old Business

None.

Adjournment

Commissioner Klein made a motion, seconded by Commissioner Derr, to adjourn at 7:15 PM.

All ayes.
Motion carried.

March 27, 2025 PC Minutes

Page 3

Respectfully Submitted,
Max Gort, Associate Planner