

Agenda

Parks, Recreation, and Open Space Commission

Meeting of March 20, 2024

Hugo City Hall, 7:00 pm

- | | |
|---------|---|
| 7:00 pm | 1. Approve Minutes from January 17, 2024 Meeting |
| 7:02 pm | 2. Approve Minutes from February 21, 2024 Meeting |
| 7:05 pm | 3. Bernin Park Update and MN DNR Outdoor Recreation Grant |
| 7:30 pm | 4. Diamond Point Park Upgrades |
| 7:50 pm | 5. Recreation Program Update |
| 8:00 pm | 6. Adjournment |

Background

Parks, Recreation, and Open Space Commission

Meeting of March 20, 2024

Hugo City Hall, 7:00 pm

Approve Minutes from January 17, 2024 Meeting

Staff recommends approval of the minutes of the Parks Commission meeting of January 17, 2024. There was no quorum at the February 21, 2024 meeting, this item was postponed.

PLEASE SEE THE ATTACHED MINUTES.

Approve Minutes from February 21, 2024 Meeting

Staff recommends approval of the minutes of the Parks Commission meeting of February 21, 2024.

PLEASE SEE THE ATTACHED MINUTES.

Bernin Park Construction and MN DNR Grant

The Parks CIP includes \$500,000 for construction of park amenities at Bernin Park in 2025. This includes a parking lot, combination of gravel and paved trails, fishing pier, benches, and lake overlooks. The City submitted a pre-application to the MN DNR Outdoor Recreation Grant Program on February 29. The City Council approved an authorizing resolution at their February 4, 2024 meeting. Staff will provide an update on the grant application and construction plans for Bernin Park.

EXCERPTS FROM THE GRANT APPLICATION ARE ATTACHED.

Diamond Point Park Upgrades

Diamond Point Park is planned to have a playground replacement in 2024. The Parks CIP included \$200,000 for the project. Staff will present estimates and an update on the construction plan. Staff is recommending that a neighborhood meeting to select playground equipment is set.

AN AERIAL MAP IS ATTACHED.

Recreation Program Update

Staff will provide an update on summer 2024 recreation programs including Park Play Days, WC Library Programs, and Movie Nights.

PLEASE SEE THE ATTACHED MINUTES.

THE PARKS PLAN CAN BE FOUND AT: <https://www.ci.hugo.mn.us/2040compplan>

Minutes

Parks, Recreation, and Open Space Commission

Meeting of January 17, 2024

Present: Meredith St. Pierre, Valerie Boyd, Mat Rauschendorfer, James Compton, Sr.

Absent: Cathy Moore-Arcand, Emily McGinnity, Ranell Tennyson

Staff Present: Scott Anderson, Public Works Director
Shayla Denaway, Parks Planner

St. Pierre called the meeting to order at 7:00 pm.

1. Approval of Minutes from the December 20, 2023 Meeting

Rauschendorfer made a motion, Boyd seconded to approve the minutes of the December 20, 2023 Parks Commission meeting.

All ayes.

Motion approved.

2. 2024 Capital Improvement Planning

Parks Planner Shayla Denaway presented a draft of the 2024 Parks Capital Improvement Plan. Denaway reviewed the 2023-2027 Parks CIP. The Special Park Fund uses in 2023 were recapped which included painting of the Hanifl Fields shelter, and consultant planning fees for Bernin Park and the North Star Wetland Bank. The anticipated projects and upcoming costs for 2024 were reviewed including a neighborhood park playground replacement.

The Parks Commission discussed replacing the playground at Diamond Point Park or Oneka Lake Park as both are due for replacement in the next few years. It was discussed that it make sense to do Oneka Lake Park in 2025 with the improvements at Bernin Park.

Boyd made a motion, Compton seconded to increase the funds allocated to Diamond Point Park to \$200,000 and for it to be identified as the 2024 neighborhood improvement project.

All ayes.

Motion approved.

Boyd made a motion, Rauschendorfer seconded to approve the 2024-2028 Parks Capital Improvement Plan.

All ayes.

Motion approved.

4. Adjournment

St. Piere made a motion, Boyd seconded to adjourn the meeting at 7:50 pm.

All ayes.

Motion approved.

DRAFT

Minutes

Parks, Recreation, and Open Space Commission

Meeting of February 21, 2024

Present: Meredith St. Pierre, Mat Rauschendorfer, Ranell Tennyson

Absent: Valerie Boyd, James Compton, Sr., Cathy Moore-Arcand, Emily McGinnity

NO QUORUM

Staff Present: Scott Anderson, Public Works Director
Shayla Denaway, Parks Planner
Max Gort, Associate Planner

St. Pierre called the meeting to order at 7:00 pm.

1. Approval of Minutes from the January 17, 2024 Meeting

Without a quorum, a motion could not be made to approve the January 17, 2024 meeting minutes. This item has been tabled.

2. Oneka Place Trails Update

Parks Planner Shayla Denaway presented an update on the trail work on the City-owned outlot that is situated between the developments known as Oneka Place and the Meadows at Hugo. With the relatively light winter, the Public Works Department has been able to work on constructing the mowed trails connecting the two developments. The mowed trails connect to existing paved trails at 161st St N, 162nd Ct N, and Fenway Ct N. While there is still work to be completed, Denaway stated that the trails are in preliminary shape and can be walked.

Commissioner Rauschendorfer asked if the long-term plan was to have the trails remain mowed trails. Public Works Director Scott Anderson replied that they will remain mowed, and that there are some lower-lying areas that could have improvements such as wood chips or gravel to reduce the mud.

3. Diamond Point Park Upgrades

Denaway presented an update on the neighborhood park project for 2024 in Diamond Point Park. Proposed improvements include removing and replacing the old playground equipment and surfacing, minor asphalt and concrete removals, landscaping repairs, resurfacing the basketball court, and a suggestion from some members of the neighborhood to replace the sand volleyball court with a pickleball court. Denaway stated that the current Parks Capital Improvement Plan (CIP) allows for \$200,000 to fund the project. Current cost estimates include \$100,000 - \$150,000 for the playground replacement, \$5,000 for benches, and unknown costs for the playground removal, asphalt court repair, and trail repair. Current cost estimates for the pickleball court's construction would total roughly \$56,000.

Commissioner Rauschendorfer, a resident of the Diamond Point development, commented that a few people in the neighborhood have approached him regarding converting the volleyball court to a pickleball court. Commissioner Tennyson commented that a pickleball court would be more utilized than the current volleyball court.

Anderson commented that the basketball court only has one hoop, meaning that the full court-sized asphalt pad could be reduced, potentially reducing the cost of asphalt resurfacing. Commissioner Tennyson asked if a second hoop could be installed rather than reduce the playing surface.

Without a formal motion, the Commissioners present agreed that adding a second basketball hoop, and converting the volleyball court into a pickleball court, would be a course of action heavily favored in the neighborhood.

4. Bernin Park Construction and MnDNR Grant

Denaway presented an update on the planning for Bernin Park, as well as the construction happening with the Shores of Oneka Lake Development to the north. The development is beginning construction of its third phase, which includes the entirety of the planned trail along the western shore of the lake connecting to Bernin Park. The development team has been constructing the trail much faster than anticipated.

Commissioner Rauschendorfer asked how the lake shore trail in Bernin Park itself will cross the ditch outlet on the north end of the property. Anderson responded that the trail will ideally swing to the west of the outlet and avoid too much disturbance.

Denaway showed the draft construction plans with a disclaimer that Staff is already recommending changes, including a sidewalk connection from the park trail to the cul-de-sac, giving walk-in users easier access. Current construction plans include an informational kiosk near the parking lot, a paved trail to the fishing pier, a paved trail along the southerly portion of the park, along with several other trails consisting of different types of surfacing. Staff has indicated that they are not in favor of the proposed paved trail to the wetland area, as it would incur significant tree removal without as significant of a destination. Staff is also recommending that the proposed boardwalk not be constructed as it incurs significant costs.

Denaway stated that the City is applying for funding through a MnDNR grant, which would reimburse up to 50% of the construction cost, up to \$350,000, but must the park have public involvement in the design, must remain available for public use, must meet ADA standards, and must maintain a deed restriction which the City currently has. The timeline of the grant application includes a pre-application deadline of February 29, 2024, the final application deadline of April 1, 2024, notices of awards in the summer of 2024, and ultimate park construction beginning in 2025. The City Council approved the grant application at its February 5, 2024 meeting, and the Parks Commission will have the opportunity to review the construction plans and final grant application at its March 20, 2024 meeting.

4. Adjournment

The next Parks Commission meeting will take place on Wednesday, March 20th, 2024.

No official motion.

Meeting ended at 8:07 PM.

ITEM 1-APPLICATION SUMMARY-2024 APPLICATION

Applicant Information

Name of applicant: City of Hugo

Name and title of contact: Shayla Denaway, Parks Planner

Address: 14669 Fitzgerald Avenue North

City: Hugo State: MN Zip Code: 55038

Phone: 651-762-6342 Email: sdenaway@ci.hugo.mn.us

Park Information

Park Name: Bernin Park

Park Address: 6540 Greene Avenue North

City: Hugo

Nine Digit Zip Code: 55038-9404

County: Washington

Existing Park Acres: 24.76

Project Information

Project Type (Check all that apply to this project):

- ☐ Acquisition
- ☒ New Development/Construction
- ☐ Redevelopment/ Rehabilitation
- ☐ Replacement/ Demolition

Description: Construct paved and gravel trails, parking lot, and fishing pier to provide passive outdoor recreation opportunities on the south side of Oneka Lake.

Financial Information

Total Project Cost: \$817,665.00

Grant Request: \$350,000

Match Amount: \$467,665

Matching Share Contributors (Name and funding source):	Match Amount/Value	Type (cash, donated land, etc.)	Is Match Secured or firmly committed. If committed, list date expected to be secured.
City of Hugo	\$467,665	Cash	
GRAND TOTAL	\$467,665		

ITEM 2- PROJECT NARRATIVE

1. The City plans to construct a variety of trails, picnic spaces, a fishing pier, and a small parking lot on 25 acres of land located along the shoreline of Oneka Lake, named Bernin Park. In 2001, the City purchased 24.26 acres of land from the Bernin family who operated a Christmas Tree farm on the property through the early 2000's. The property was purchased with assistance from a MN DNR Natural Area Grant. The Bernin estate terminated the lease in fall 2022 and sold to the city the adjacent .5 acre residential lot.

The site contains a variety of natural resources including a seven-acre sedge meadow wetland, approximately 1,500 feet of shoreline, and mature wooded areas. The park is located adjacent to the MN DNR Boat Access on Oneka Lake and the proposed amenities would support its use. Immediately west of Bernin Park is Oneka Lake Park, an active-use neighborhood park with a playground, picnic shelter, and small play field which would be connected by proposed trails.

The Bernin park property was purchased in order to create a passive use park suitable for trails, fishing, bird-watching, dog walking, canoeing and more, and will expand public access to Oneka Lake. Motorized vehicle use and firearm use is prohibited. This park will complement the amenities at Oneka Lake Park and will serve both the broader community, as well as the more immediate neighborhoods which are rapidly expanding.

A new residential development of 219 homes is under construction to the north of Bernin Park that dedicated 30 acres (3.89 acres of upland) along Oneka Lake and will include a trail along the berm to connect to Bernin Park. Residential development is likely to continue north and should include expansion of the parklands and trails to protect the shoreline and provide recreational opportunities.

2. A combination of bituminous and aggregate ADA-compliant trails will be constructed in Bernin Park to support a variety of trail users. Preserving the existing trees and protecting the wetlands is a high priority. Tree and vegetation removal will be minimized by primarily locating trails in existing path clearings and former farm roads. The property features a wooded berm along the shoreline which will be maintained and utilized in several locations to provide scenic overlooks of the lake. The trails will provide access to the parking lot, evergreen forest, wetland area, existing walks at Goodview Avenue, and Oneka Lake Park. The paved trails also include an internal looped route and provide ADA access to the proposed site amenities and fishing pier. An accessible fishing pier is proposed to be constructed to support not only recreational fishing, but kayak use, and to allow for better views of the lake. As a shallow lake, the shoreline of Oneka Lake is vegetated making shoreline fishing and small watercraft access difficult. The pier would improve recreational use of Oneka Lake.
3. Park users will primarily be from the surrounding neighborhoods. The passive park will be easily walkable from Neighborhood Park Service Areas 9 and 10 which have a combined population of 1,900 residents. It is highly likely that the park will also be a destination for those seeking outdoor recreation from other areas of Hugo and beyond. The development of a small parking lot and multiple trail connections will allow for improved access for those who drive or bike to the park.

ITEM 3- Project Relation to SCORP

Connecting People to the Outdoors

1. Bernin Park is connected via sidewalk to an arterial trail along Oneka Lake Boulevard. This ensures easy access for pedestrians and bicyclists throughout Hugo. The proposed trails will also connect directly to the new residential neighborhood to the north and to the existing Oneka Lake Park trails to the west. The development of a small parking lot will allow for users who drive to the park and will include an ADA stall and access aisle. The proposed improvements allow for varying forms of transportation including driving, walking, and biking.
2. The park promotes a welcoming environment for people of all abilities and diverse backgrounds. A welcome directional sign and trail kiosk with maps will help visitors feel comfortable, stay safe, understand the greater trail system, and understand the rules. Additionally, smaller wayfinding signs will be strategically placed along key locations of the trail intersections to help users understand where they are located within the park and will complement the existing trail signs containing poems and quotes. A handicap accessible portable restroom will serve the property and is connected to the trails and the parking lot ADA stall. The paved trails will provide access to the proposed amenities, such as the fishing pier, picnic tables, bench seating overlooks, etc. Shade is available under the varying forms of tree canopies. The park will be maintained to ensure a high-quality experience for park users.
3. High-quality experiences will be provided by locating trails, overlooks, and places of rest or socialization (picnic tables and benches) in thoughtful locations which highlight interesting viewsheds or otherwise unique features of the property. At least 10 wayfinding/ educational signs are planned to be located throughout the park. The former owners playfully located signs with environmental quotes throughout the property. The new wayfinding signs are planned to continue their legacy in a similar fashion.

Creating Opportunities

Development/ Redevelopment

5. The passive uses of Bernin Park will be complementary to the existing active uses and picnic shelter at the adjacent Oneka Lake Park. The variety of park amenities will provide numerous recreational opportunities to a diverse user group of differing abilities and generations. The direct connection between the two parks and to the neighborhoods will encourage nature exploration for youth visiting the playground at Oneka Lake Park. The variety of trails and trail routes will allow many users to experience the park without feeling crowded.
6. The primary activities supported at Bernin Park are nature walking, fishing, water access, and wildlife/ bird viewing. All activities are accessible via ADA compliant trails and the parking lot contains an ADA stall with access aisle. The preservation of the existing natural resources and expanding access to Oneka Lake provide opportunities for educational signage and programs.
7. Bernin Park will provide recreation for future generations and diverse communities through the spectrum of creativity that nature exploration can provide. Park users will be welcome to use the park amenities in ways that meet their interests. Construction materials and methods will allow for longer lifespans and will be appropriate to fit within the existing natural environment.

8. Construction materials and methods have been designed to allow for quality results and longer lifespans. This includes pavements with the proper subbase materials and the inclusion of a biofiltration basin for collecting surface water runoff and meeting the needs of the watershed district's best management practices. The park amenities are designed to be long lasting and therefore require less ongoing maintenance or replacement needs.

Taking Care of What We Have

1. No, the project is new construction.
2. Yes, the city will ensure protection and full utilization of the proposed facilities. The City will include the new Bernin development and amenities into the existing capital asset management plan.
3. Yes, the existing high-quality natural areas and water resources will be preserved.
4. Yes, the project restores and reconstructs natural communities. The location of previous buildings and some existing debris on site will be removed, cleaned up, and restored appropriately. In areas where new grading or tree removal is necessary, the site will be restored, and new trees will be planted around the parking and picnic areas.

ITEM 4- COST BREAKDOWN

Facility (e.g., picnic area, campground, walkway, shelter, restroom)	Description (linear feet, dimensions, material used, number of components, etc.)	Cost Per Unit	Total Cost
Misc Removals	Materials and labor for removal of existing trees, pavements, fencing, and miscellaneous debris	\$24,500	\$24,500
Parking lot construction & BMP	Materials and labor for parking lot construction to include earthwork/excavation, 1200 sy of 4" thick bituminous with 12" select granular, 8" class 5 base, perimeter draitile, striping, ADA stall sign, ADA ped ramp, and 1100 lf of D412 curb and gutter. BMP includes one rain guardian, engineered soils, emergency overflow, draitile, and native seed with blanket for restoration.	\$236,900	\$236,900
ADA-compliant bituminous trails	2700 lf of 8' wide x 3-inch thick bituminous trails with 8" class 5 base. Includes a 20' wide vegetation clearing as needed for trail construction.	\$171,000	\$171,000
ADA-compliant aggregate trails	5500 lf of 5' wide x 5-inch thick crushed aggregate trails (1/4" or 3/8" minus). Includes a 10' wide vegetation clearing as needed for trail construction and two drainage culverts.	\$154,250	\$154,250
Site furnishings	Includes 3 bike rack loops, 5 benches, 5 picnic tables (2 ADA accessible), 2 trash/recycling receptacles, 4 dog waste stations, and a bike fix-it station. Includes concrete pads.	\$54,000	\$54,000
Fishing pier	84' Minncor fishing pier with concrete pad for ramp.	\$76,500	\$76,500
Signage	Includes 1 trail kiosk and 11 trail wayfinding signs.	\$33,200	\$33,200
Landscaping	Includes seed restoration of site disturbance, 5 evergreen trees at 6' heights, 3 deciduous ornamental trees at 1.5" cal, and 5 deciduous shade trees at 2.5" cal with shredded mulch	\$33,200	\$33,200
Park Monument Sign	Park monument sign at entrance identifying Bernin Park name.	\$25,000	\$25,000
Erosion control	Stabilized construction exit, 1700 lf silt fence/bioroll, and 1 inlet protection	\$10,000	\$10,000
Grand Total		\$818,550	\$818,550

1. How were the cost estimates derived?

Plan quantities from the design development plans (30%) were taken from the CAD files to determine measurements and identify necessary construction design methods and corresponding details. Unit costs were derived from a database of current unit prices by

contractors on publicly bid projects of a similar size and nature, with the average unit cost used for estimation.

2. What assurances are there that the costs listed are reasonable?

Estimated costs were developed by using a database that includes numerous projects similar in nature, size and extent of work as the proposed project. The database includes bids received for similar projects and costs received from 2023 and 2024. Some site furnishing items and the fishing pier included obtaining quotes directly from the manufacturer.

3. Describe any project elements or costs that will improve site resiliency and facility longevity, if any.

The design profile for the parking lot and trails will allow for pavements and surfaces that have a longer lifespan and will reduce the level of ongoing required maintenance and replacement costs. The aggregate trails include a material size that is known to pack down for a more uniform and level surface while still maintaining a natural feel to blend with the natural characteristics of the site.

4. What is the anticipated life span of the facilities that will be funded as part of this project? What are the estimated annual maintenance costs?

Lifespans for site furnishings are approximately 15-20 years. The concrete pavements are estimated to last 20-30 years with proper maintenance. The bituminous pavements are expected to have a chip or fog seal approximately every 3 years; at roughly 20-25 years, it would then need a mill and overlay or full depth replacement.

5. What is your recent experience completing similar projects with state or federal grant funding?

The City of Hugo has received grants from the MN DNR, the Metropolitan Council, and other state agencies. The proposed construction of park amenities will take place on land purchased with assistance from the MN DNR Natural and Scenic Area Grant.

ITEM 5- PROJECT SITE EVALUATION

Part 3- Description of Environment and Environmental Impact of Proposed Project

A. Present Land Use

The present land use consists of a former homesite, former tree farm, and natural vegetation. Following purchase of the property in 2001, the city allowed the former owners (Bernins) to remain in their home until the estate ended the lease in 2022. The Bernins were great stewards of the land and worked to diversify the tree species following the discontinuation of the Christmas tree farm in the early 2000s. A variety of oaks have been planted on the 10 acres that was previously farmed. A home and outbuildings used to occupy 2 acres of the property, but all structures have been removed. The existing well was capped in 2023. The remaining property consists of a high quality sedge meadow wetland, wooded ice ridge, and natural lakeshore plants.

1. The site is a prime location for outdoor recreation due to its proximity to Oneka Lake and easy pedestrian access. Oneka Lake is 381 acres and its shoreline is largely undeveloped. This contributes to a scenic viewshed and also attracts a variety of wildlife. The significant natural features and scenic qualities of the property will be accessible through educational signage and improved trails. Public access to the park would be provided not only through the parking lot off of Greene Avenue but also through several trail and sidewalk connections including trails through the active park, from the north, and from the west (Goodview Avenue). These strong connections provide easy access for the neighboring residential areas and beyond.
2. The site does not include elements that visually detract from the outdoor recreation experience or present a potential public safety hazard.

B. Environmental Intrusions

An artificial outlet to maintain the ordinary high water mark of the lake drains to a pipe which bisects the property. No changes are proposed.

C. Fish and Wildlife

The U.S. Fish and Wildlife Service Information for Planning and Consultation (IPaC) report identified a few species are potentially affected by activities on the property. These are the Northern Long-eared Bat, Tricolored Bat, Whooping Crane, Salamander Mussel, Monarch Butterfly and Rusty Patched Bumble Bee. However, the report stated that there are no critical habitats in the area. Additionally, the U.S. Fish and Wildlife Service made the determination of no effect or not likely adversely affected for the identified species.

D. Vegetation

It is not known if there are any major plant species and communities that are endangered, threatened or of special concern. Select trees will be removed and the area cleared where trails will be constructed.

Because there are existing walking paths and farm access roads, the clearing work is anticipated to be minimal for the majority of the trails to be constructed. New trees and shrubs will be planted near the parking lot.

E. Wetland Resources

The property has two wetlands indicated in previous delineations last conducted in 2001. The first wetland is a seven acre wetland sedge meadow. The second wetland is the cattail marsh on the southwest shore of Oneka Lake. A wooded glacial beach ridge consisting of oaks and variety of native shrubs separates the two wetlands. Construction in the park is not proposed to disturb or impact the wetlands.

Water quality of Oneka Lake will continue to be protected. The shoreline will continue to be buffered by the ice ridge throughout most of the property. A fishing pier is proposed to be constructed at an existing separation in the ice ridge. The pier, trails, and other park amenities will have minimal impact on the overall hydrologic setting.

The east side of Oneka Lake consists of 10 acre lots. This land use setting is likely to be maintained and the hydrologic setting maintained. The west side of Oneka Lake is likely to see additional residential development. The city-owned property immediately north of Bernin Park was acquired through park dedication in partnership with the developers. A significant buffer of the shoreline was maintained in addition to the recreational benefit of trail construction. The natural buffer and recreational trail is likely to continue north along the west shoreline of Oneka Lake with future residential development. This will protect the water quality of the lake and prevent negative impacts due to drainage.

F. Geologic and Physiographic Features

Bernin Park is located within the major landform of the Anoka Sand Plain, which consists of level to gently rolling topography. The Anoka Sand Plain is composed of fine sand deposited by streams and large lakes over glacial tills. The project area has soils formed dominantly in outwash. Much of the project area contains Isanti and Lino soils. The ice ridge, which follows the shoreline is gently sloped and vegetated with grasses and trees.

G. Flood Plains

There are three Rice Creek Watershed District floodplains within the general park areas. East (Oneka Lake) with the NAVD 88 elevation of 931.36, West (a small depressed area on the west side of the parcel) with the NAVD 88 elevation of 930.29, and South (the existing pond on the parcel south of the park) with the NAVD 88 elevation of 931.17. Any fill within the two floodplains on the park property will have compensatory storage created, as needed.

H. Air Quality/Noise

The proposed park improvements will generate a minimal amount of vehicle traffic and any increase in vehicle related air emissions would be negligible. Construction of the proposed improvements would generate some dust and noise during the construction period of four to six weeks. The city would

minimize dust during construction through standard measures, such as watering. All grading activity would comply with applicable standards of the City Code and Rice Creek Watershed District including standards pertaining to hours of operation, dust control, erosion control, and noise.

Construction would take place during daylight hours and there would be a standard amount of noise due to construction equipment use. The operation and maintenance of the park is not expected to generate an unusual amount of noise.

I. Historical Structures

The required data request with the Minnesota State Historic Preservation Office indicated that there are no known aboveground historic resources. In 2002, following the purchase of the park property, a Phase 1 Archeological Survey was conducted to determine if there were any potential archeological sites or sites that were eligible for nomination to the National Register of Historical Places. No sites were found within 1 mile of the park property.

J. Surveys

See above. Construction of the parking lot would generate the largest disturbance of the surface. However, this is planned to be constructed at the homesite, where the land was previously disturbed by structures.

Part 4- Environmental Screening Form (ESF)

Site Name: Bernin PArk

	How will the project affect the following resources?	+	-	?	n/a
1	Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Circulation and transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Climate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Contamination or hazardous materials even if remediated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Endangered species: (listed or proposed threatened or endangered) including associated habitat	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Environmental justice: minority and low-income populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Historic or cultural resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Invasive species	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Land use plans or policies from other agencies including tribes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Lightscares, especially night sky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Migratory birds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Recreation resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Socioeconomics: changes to tax base or competition with private sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Sound (noise impacts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17	Water quality and/or quantity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Water: coastal barrier resources or coastal zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	Water: marine and/or estuarine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Water: stream flow characteristics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21	Water: wetlands and floodplains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22	Other important resources Explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1. Have there been any previous environmental documents that are relevant to this project or this specific site?

a. ☒ No

b. ☐ Yes – Attach and summarize findings and include page number references below

2. Explain any negative or unknown impacts identified in the table of the ESF.

Given the proximity to known populations of protected plant species, rare plant surveys may be required.

3. How was the information identified in the table derived and what sources of data were used to justify the impact selection?

Where site-specific data were not available, desktop data including MPCA What's In My Neighborhood, FEMA flood mapping, and licensed DNR NHIS data were reviewed.

4. Who contributed to filling out the ESF (include name, title, agency) and what qualifications do they have that provide the necessary resource expertise to determine impact significance?

WSB, Alison Harwood, Sr. Environmental Scientist. These individuals regularly complete NEPA/MEPA environmental documents for a variety of projects involving the issues outlined above.

5. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

An NPDES (National Pollution Discharge Elimination System) permit will be required and completed along with a Rice Creek Watershed Permit meeting all requirements.

ITEM 6- PUBLIC PARTICIPATION AND BENEFIT

1. In both the short- and long-term, the outdoor recreation facilities to be constructed include bituminous and aggregate trails, wayfinding signage, kiosk with map and rules, site furnishings (bike racks, ADA picnic tables, benches), fishing pier and parking lot.
2. No additional construction projects are planned in the next three years. The proposed construction fulfills the approved master plan.
3. Following purchase of the property in 2001, Bernin Park was master planned with a series of neighborhood meetings. Letters were sent out to the neighborhood to solicit their participation. A survey of preferred program/activity options was conducted. Following that input, two concepts were reviewed at a neighborhood meeting on January 14, 2004. Utilizing that input, a master plan was approved. The graphics of that master plan were updated by WSB and Associates in 2023. A neighborhood meeting was held on June 27, 2023 to review the updated plan. Residents were invited to participate in the meeting via direct mailings, phone calls of adjacent properties, social media posts, and an information website page. Approximately 30 residents participated in the meeting and shared their input. One formal letter was received, and the author was contacted via phone and participated in the meeting. The MN DNR was notified of the meeting and the plan updates. Mularie advised to continue to keep the DNR in the loop prior to construction. This proposal will be posted on the city's website in addition to the approved master plan.

ITEM 7- AVAILABILITY FOR PUBLIC USE

Bernin Park will be open from 6:00 am to 11:00 pm which is enforceable by Sec 54-21 of the Hugo City Code. There will be no scheduling or reserving of facilities. All facilities will be available to the general public without a fee.

ITEM 8- STATEMENT OF ACCESSIBILITY

The new parking lot will include one accessible parking stall with access aisles and an adjacent pedestrian ramp with truncated dome sections. All trails from the parking lot to the proposed amenities will be 8 feet wide at a minimum and will meet accessibility requirements for cross-slope and running slope. The 5 foot wide aggregate trails will be compacted for a suitable firm surface to expand upon accessibility. Access to existing and proposed amenities will be provided via the system of proposed trails as shown in the recreation site plan. Two of the five picnic tables on pads will be accessible with direct connection to the bituminous trail. Two of the five bench seating overlooks will be placed on oversized concrete pads to allow for a 4'x4' open space adjacent to the bench. All bench seating overlooks are directly connected to bituminous or aggregate trails. The main park kiosk, bike racks, fix-it station, and receptacles are located on an accessible concrete pad. A portable restroom will be placed on an accessible concrete pad directly connected to the bituminous trails. The fishing pier has direct access from the bituminous trails. The City of Hugo understands the standards, guidelines, and program requirements outlined above and will comply.

ATTACHMENTS

USDI Fish and Wildlife Service Consistency Letter

IPAC Report

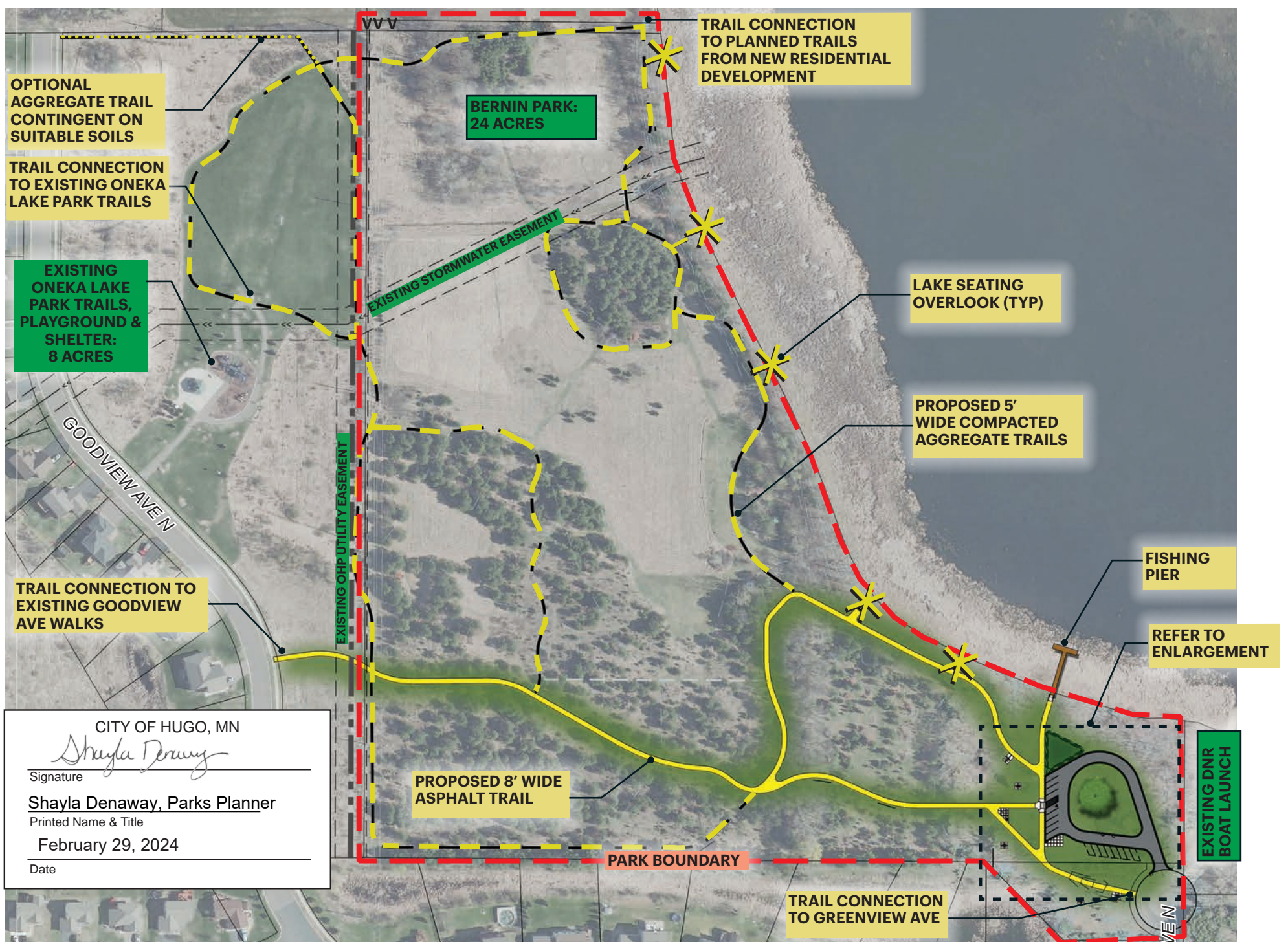
SHPO Data Request

Phase 1 Archeological Survey

Applicant Resolution

Maps

Recreational Site Plan



CITY OF HUGO, MN

Shayla Denaway

Signature

Shayla Denaway, Parks Planner

Printed Name & Title

February 29, 2024

Date

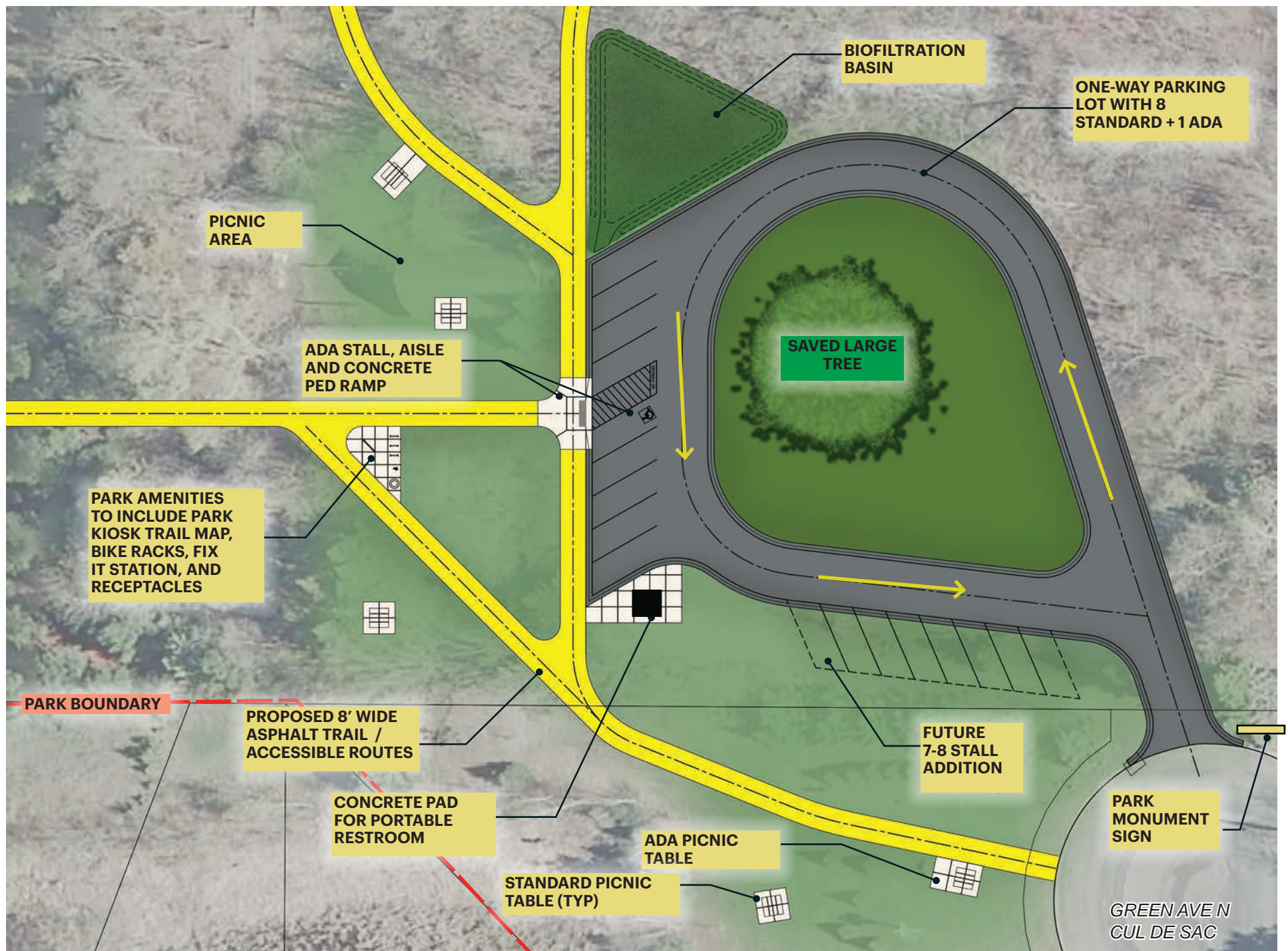
Recreation Site Plan

Bernin Park - Hugo, Minnesota

0' 100' 200'

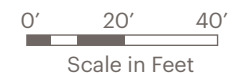
Scale in Feet





Recreation Site Plan - Enlargement

Bernin Park - Hugo, Minnesota



Diamond Point Park



1 in = 141 Ft

Address Labels



Parcels



City Mask

