



14669 Fitzgerald Blvd N
 Hugo, MN 55038
 PHN: (651) 762-6300
 FAX: (651) 762-6344
 www.ci.hugo.mn.us

Temporary Structure Permit

Property Type:	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Townhome IRC <input type="checkbox"/> Accessory Structure <input type="checkbox"/> MFD Home <input type="checkbox"/> Commercial Building <input type="checkbox"/> Commercial IBC Residential <input type="checkbox"/> Commercial Equipment <input type="checkbox"/> Commercial Other
Construction Type:	<input type="checkbox"/> Temporary Structure
Job Site Address:	Street Number <input style="width: 50px;" type="text"/> Street Name <input style="width: 200px;" type="text"/> Unit <input style="width: 50px;" type="text"/> Parcel ID <input style="width: 80px;" type="text"/> Lot <input style="width: 40px;" type="text"/> Block <input style="width: 40px;" type="text"/> Subdivision <input style="width: 200px;" type="text"/>
Applicant Type:	<input type="checkbox"/> Contractor <input type="checkbox"/> Owner – (Property Owner Waiver Form Required) Verify Ownership at https://mn-washington.manatron.com/
Contractor Detail:	Company Name <input style="width: 200px;" type="text"/> Contact First Name <input style="width: 150px;" type="text"/> Mobile/Text # <input style="width: 80px;" type="text"/> Contact Last Name <input style="width: 150px;" type="text"/> Office Phone # <input style="width: 80px;" type="text"/> Street Number <input style="width: 50px;" type="text"/> Street Name <input style="width: 150px;" type="text"/> Unit <input style="width: 50px;" type="text"/> City <input style="width: 100px;" type="text"/> State <input style="width: 40px;" type="text"/> Zip <input style="width: 60px;" type="text"/> Contact Email <input style="width: 150px;" type="text"/> License Number <input style="width: 80px;" type="text"/>
Owner Detail:	Owner First Name <input style="width: 150px;" type="text"/> Mobile/Text # <input style="width: 80px;" type="text"/> Owner Last Name <input style="width: 150px;" type="text"/> Other Phone # <input style="width: 80px;" type="text"/> Email <input style="width: 150px;" type="text"/> Street Number <input style="width: 50px;" type="text"/> Street Name <input style="width: 150px;" type="text"/> Unit <input style="width: 50px;" type="text"/> City <input style="width: 100px;" type="text"/> State <input style="width: 40px;" type="text"/> Zip <input style="width: 60px;" type="text"/>
Project Summary:	<input style="width: 100%; height: 20px;" type="text"/>
Structure Detail:	Length <input style="width: 50px;" type="text"/> Width <input style="width: 50px;" type="text"/> Install Date <input style="width: 80px;" type="text"/> Removal Date <input style="width: 80px;" type="text"/>
Required Submittals:	Contact the City of Hugo for Temporary Structure Zoning and Building Department requirements (651-762-6300).

Notice: Separate permits may be required. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of the City of Hugo. All permit fees and other costs to review the application that are incurred by the City of Hugo for professional consultants will be paid prior to issuance of the Temporary Structure Permit.

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Applicant Printed Name

Applicant Signature

Date

***** OFFICE USE ONLY *****

	Permit Charges: Permit Fee: \$ <input style="width: 80px;" type="text"/> State Surcharge: \$ <input style="width: 80px;" type="text"/> Plan Check Fee: \$ <input style="width: 80px;" type="text"/>	Total Permit Cost: Technology Fee: \$2.00 <input style="width: 80px;" type="text"/> Total Charge: \$ <input style="width: 80px;" type="text"/> Permit No.: <input style="width: 100px;" type="text"/> Date Rec'd: <input style="width: 100px;" type="text"/>	Notes: <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/>
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